



4443 N. Campbell St.
Detroit, MI 48210
Tel: 313.897.8720
Fax: 313.897.5142
www.hopeofdetroit.com

Mission Statement:

It is the mission of Hope of Detroit Academy to promote a multi-cultural community of learners who are college bound and strive for excellence, determination, and achievement.

Vision Statement:

The vision of Hope of Detroit Academy is to be an exemplary academy where all students attain grade-level or higher performance levels annually, as measured by local, state, and national assessments.

Hope of Detroit Academy is accredited by North Central Association.

Creating your Single Sign-On Account for the PowerSchool Parent Portal

Welcome to the “Parent Single Sign-On”. What does that mean? Parent Single Sign-On offers a number of benefits, including access to multiple students with one login, a personalized account for each parent and guardian, and the ability for parents to retrieve their own login information. Parent Single Sign-On changes the way in which parents access their students’ academic records using the PowerSchool Parent Portal. This Quick Reference Guide is designed assist you through the process of setting up your personalized account.

1. On the internet go to the following website: <http://psmi.leonagroup.com>
2. Click on Create Account as shown below:

PowerSchool

Login

User Name

Password

[Having trouble logging in?](#)

Submit

Create an Account

Create a parent/guardian account that allows you to view all of your students with one login account. You can also manage your account preferences. [Learn more.](#)

Create Account

More information on creating an account.

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CLICK HERE to create your account.

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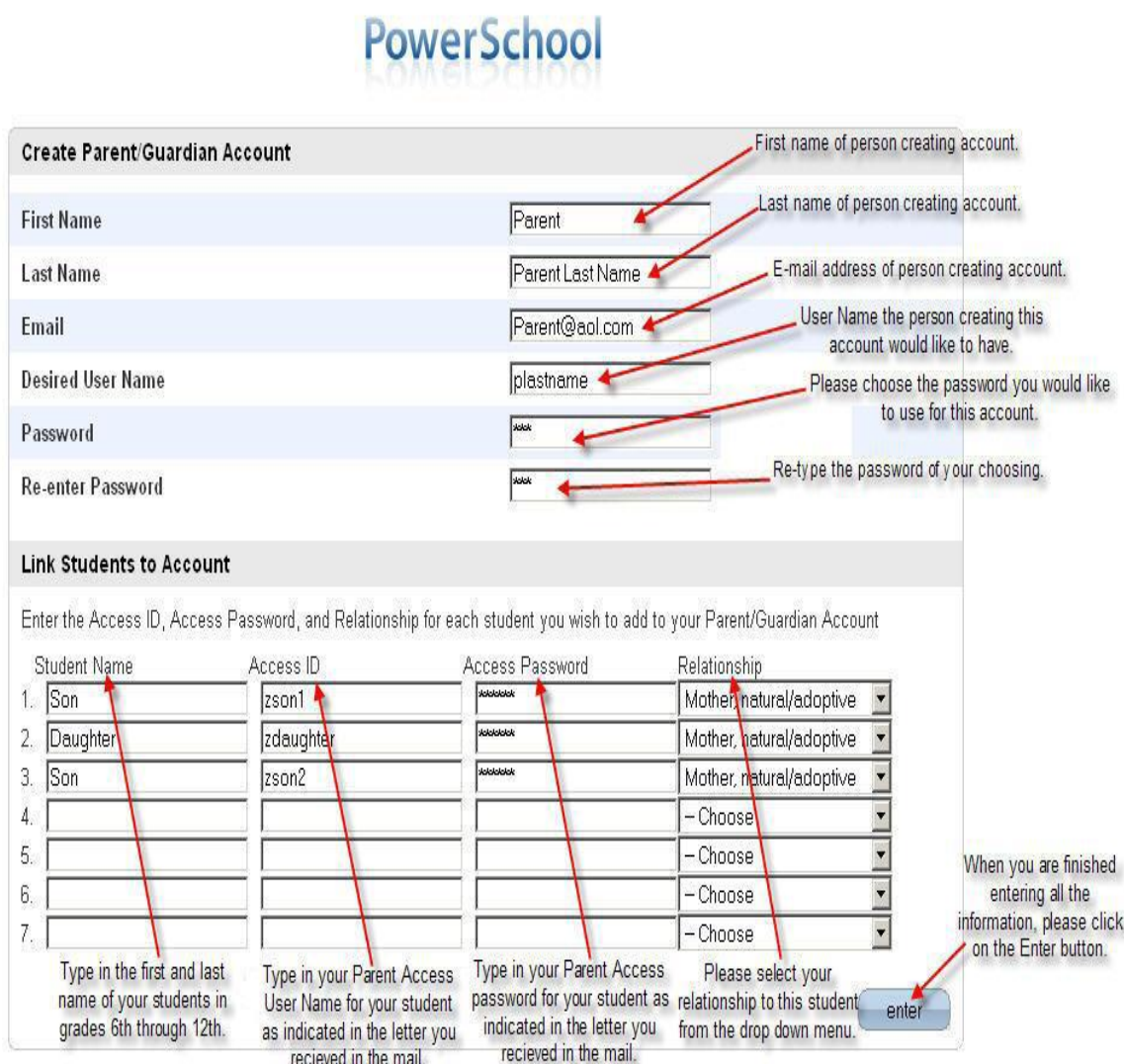
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3. A window will appear for you to create your new account.

You will need to fill in the top portion of the window with your Name, e-mail address, and the User Name and Password you would like to create.

On the bottom portion of the screen, you will need to enter the name of your student(s) with the User Name (Access ID) and User Password (Access Password) given to you in the letter sent home informing you of the new Single Sign-On Parent Access.

You will also need to fill in your relationship to the student from the drop down menu. Click the “Enter” button when you have completed entering all your KDG – 8th grade students.



PowerSchool

Create Parent/Guardian Account

First Name: Parent
 Last Name: Parent Last Name
 Email: Parent@aol.com
 Desired User Name: lastname
 Password: !@#\$%^&*
 Re-enter Password: !@#\$%^&*

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent/Guardian Account

Student Name	Access ID	Access Password	Relationship
1. Son	zson1	!@#\$%^&*	Mother, natural/adoptive
2. Daughter	zdaughter	!@#\$%^&*	Mother, natural/adoptive
3. Son	zson2	!@#\$%^&*	Mother, natural/adoptive
4.			- Choose
5.			- Choose
6.			- Choose
7.			- Choose

When you are finished entering all the information, please click on the Enter button.

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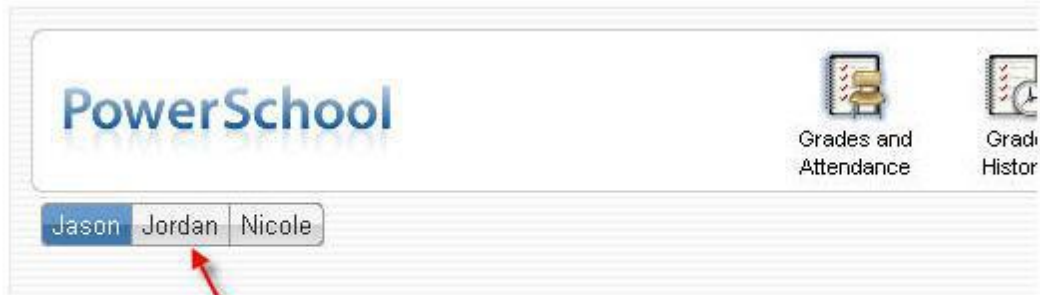
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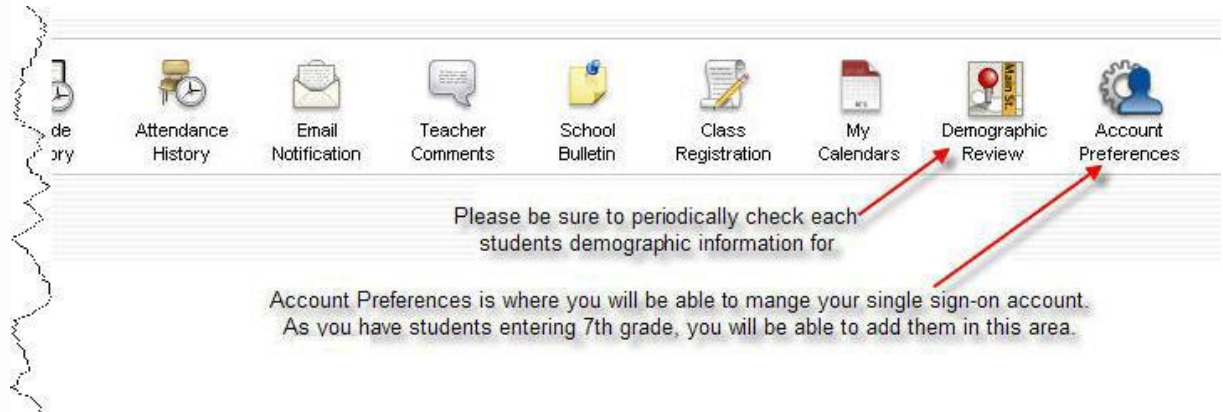
4. Once you have created your new account, you will now see your student(s) listed just under the PowerSchool logo in the Parent Portal as seen below:



Each of your students will have a tab in which you can view their individual information. The student you are currently viewing will be highlighted.

To view your individual student's information, just click on their name tab.

5. You can view your account information any time by clicking on the Account Preferences icon on the top toolbar as indicated below. (If you ever need to add additional students to your account, you can add them under Account Preferences as well.)



Please note: You can check your demographic information at any time and let the school know of any changes.



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6. In the event you have forgotten your User Name or Password for this new account, on the main PowerSchool Parent Portal log on screen you will see a link that states, “Having trouble logging in?” as indicated below:

Help button in the event you forget your User Name and/or Password.

Click on the “Having trouble logging in?” button.

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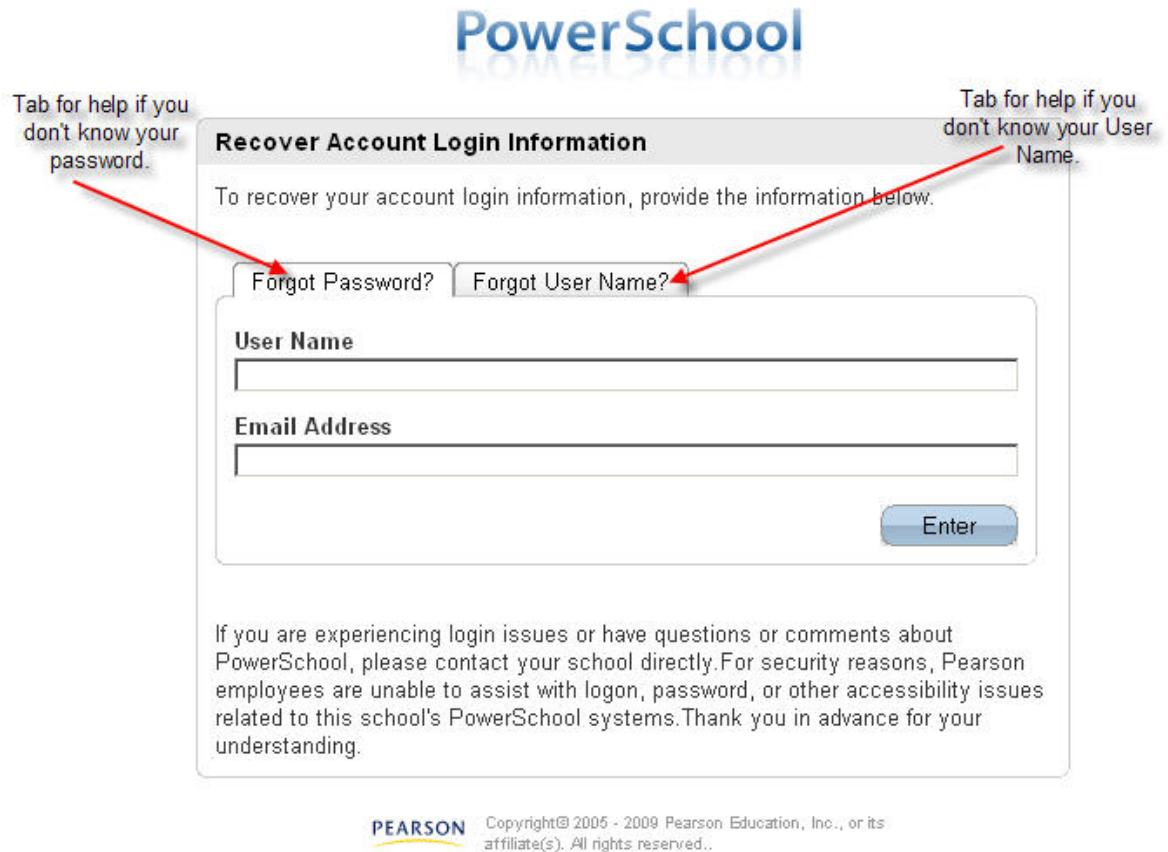
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7. On the Recover Account Login Information screen, you will be able to select one of two tab options. The first tab should be used if you forgot your Password and the second tab should be used if you forgot your User Name and Password as indicated below:



PowerSchool

Recover Account Login Information

To recover your account login information, provide the information below.

Forgot Password? | Forgot User Name?

User Name
[Input Field]

Email Address
[Input Field]

Enter

If you are experiencing login issues or have questions or comments about PowerSchool, please contact your school directly. For security reasons, Pearson employees are unable to assist with logon, password, or other accessibility issues related to this school's PowerSchool systems. Thank you in advance for your understanding.

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Please note: An e-mail will be sent to you with the appropriate information regarding your account. This e-mail will be the one you indicated when you set up the account for the first time.



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Creando su cuenta de “Parent Single Sign-On” para el portal de Padres de PowerSchool

Bienvenido al "Parent Single Sign-On". ¿Qué significa esto? El portal “Parent Single Sign-On” ofrece una serie de beneficios, incluyendo el acceso a varios estudiantes con un nombre común de cuenta, una cuenta personalizada para cada padre y tutor, y la capacidad de los padres para obtener su propia cuenta “Parent Sign-On”. “Parent Single Sign-On” cambia la forma en que los padres acceden los registros académicos de sus estudiantes utilizando el Portal para Padres PowerSchool.

Esta Guía de referencia rápida está diseñada para ayudar con el proceso de configuración de su cuenta personalizada.

1. Visite el sitio siguiente en la internet: <http://psmi.leonagroup.com>
2. Haga clic en Crear una Cuenta (“Create Account”) como se muestra a continuación:

PowerSchool

Login

User Name

Password

[Having trouble logging in?](#)

Submit

Create an Account

Create a parent/guardian account that allows you to view all of your students with one login account. You can also manage your account preferences. [Learn more.](#)

Create Account

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CLICK HERE to create your account.

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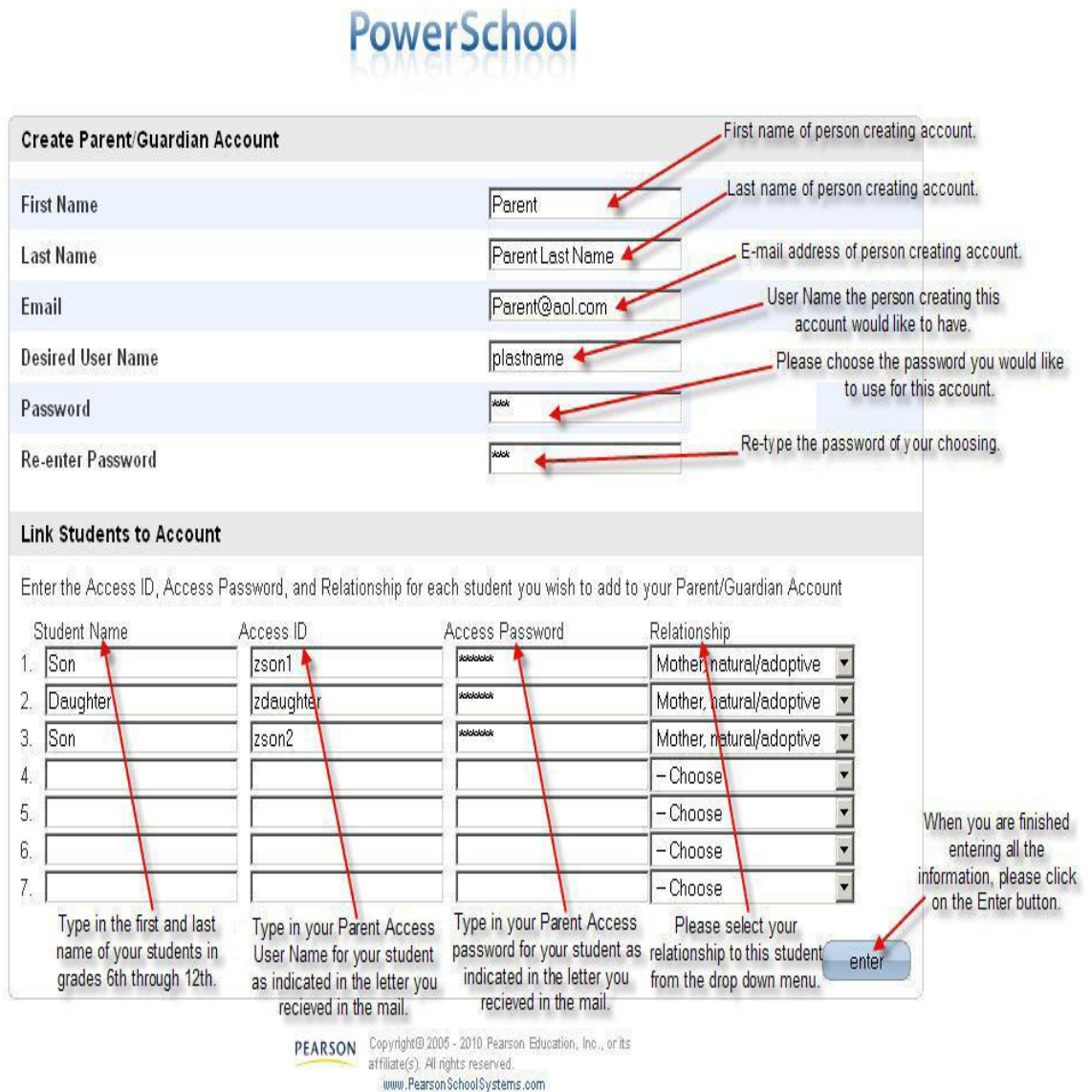
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3. Aparecerá una ventana para que usted pueda crear su nueva cuenta.

Usted tendrá que llenar la parte de arriba de la ventana con su nombre y apellido, dirección de correo electrónico y el nombre de usuario y la contraseña que desea crear.

En la parte de abajo de la pantalla, usted tendrá que poner el nombre de su hijo/a(s) con el nombre de usuario (Access ID) y la contraseña del usuario (Access Password) que se le dio en la carta enviada a casa para informarle del nuevo acceso de los padres a "Parent Single Sign-On".

Usted también tendrá que indicar su relación con el estudiante desde el menú desplegable. Haga clic en el botón "Enter" cuando haya terminado de ingresar todos sus estudiantes de los grados KDG al 8.



PowerSchool

Create Parent/Guardian Account

First Name: Parent
 Last Name: Parent Last Name
 Email: Parent@aol.com
 Desired User Name: plastname
 Password: [masked]
 Re-enter Password: [masked]

Annotations for Create Parent/Guardian Account:
 - First name of person creating account.
 - Last name of person creating account.
 - E-mail address of person creating account.
 - User Name the person creating this account would like to have.
 - Please choose the password you would like to use for this account.
 - Re-type the password of your choosing.

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent/Guardian Account

Student Name	Access ID	Access Password	Relationship
1. Son	zson1	[masked]	Mother, natural/adoptive
2. Daughter	zdaughter	[masked]	Mother, natural/adoptive
3. Son	zson2	[masked]	Mother, natural/adoptive
4.			- Choose
5.			- Choose
6.			- Choose
7.			- Choose

Annotations for Link Students to Account:
 - Type in the first and last name of your students in grades 6th through 12th.
 - Type in your Parent Access User Name for your student as indicated in the letter you recieved in the mail.
 - Type in your Parent Access password for your student as indicated in the letter you recieved in the mail.
 - Please select your relationship to this student from the drop down menu.

When you are finished entering all the information, please click on the Enter button.

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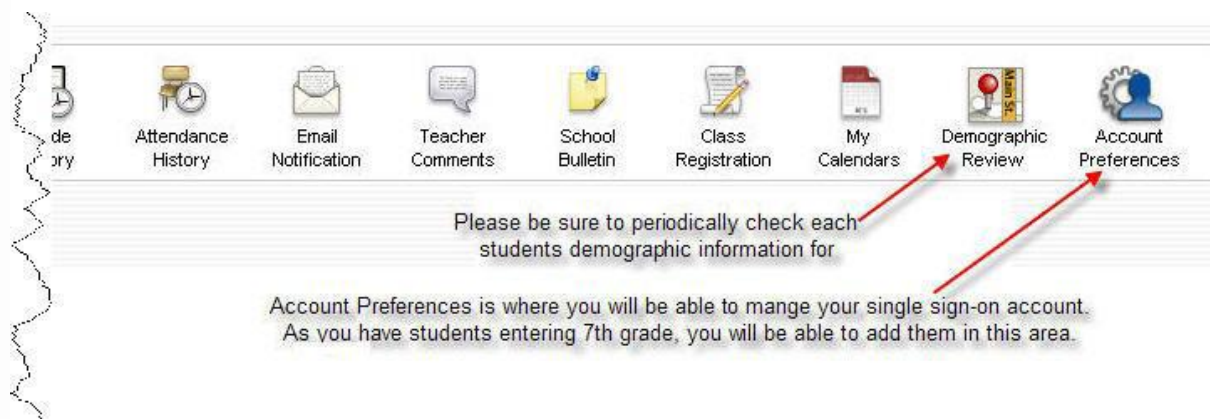
4. Una vez que haya creado su nueva cuenta, podrá ver que su estudiante(s) aparece justo debajo del logotipo de PowerSchool en el Portal de Padres, como se ve a continuación:



Each of your students will have a tab in which you can view their individual information. The student you are currently viewing will be highlighted.

Para ver la información individual del estudiante, haga clic en el nombre.

5. Usted puede ver la información de cuenta en cualquier momento haciendo clic en el icono “Preferencias” (Preferences) de la cuenta en la barra de herramientas de arriba, como se indica a continuación. Si alguna vez tiene que añadir estudiantes adicionales a su cuenta, usted puede añadirlos en Preferencias (Preferences).



Nota: Puede verificar su información demográfica, en cualquier momento y dejar saber a la escuela de cualquier cambio.



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6. En el caso de que haya olvidado su nombre de usuario o la contraseña para esta nueva cuenta, usted verá en el registro principal del portal de Padres de PowerSchool un enlace que dice “¿Tienes problemas para entrar?” (Having trouble logging in?) como se indica a continuación:



Haga clic en “Having trouble logging in?”

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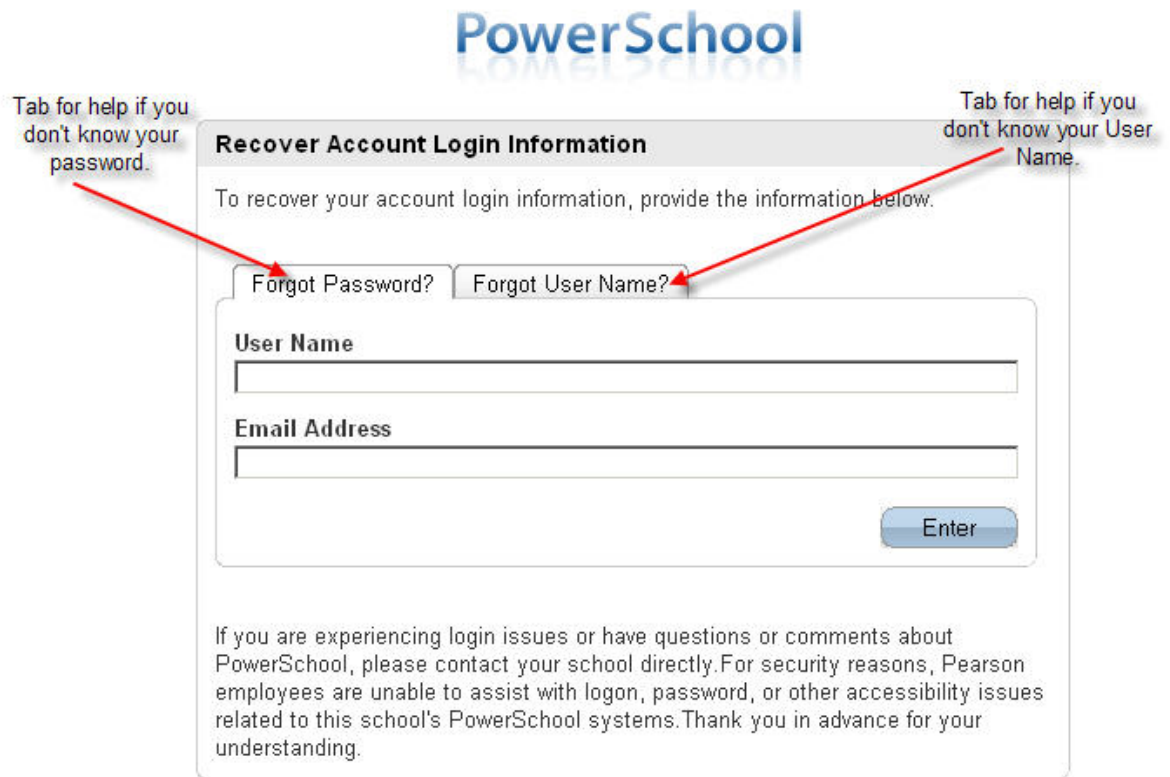
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7. En la pantalla para recuperar la información de acceso de la cuenta, usted podrá seleccionar una de las dos opciones. El primer cuadro se debe utilizar si ha olvidado la contraseña y el segundo cuadro se debe utilizar si ha olvidado su nombre de usuario como se indica a continuación:



PowerSchool

Recover Account Login Information

To recover your account login information, provide the information below.

Tab for help if you don't know your password. → **Forgot Password?**

Tab for help if you don't know your User Name. → **Forgot User Name?**

User Name

Email Address

Enter

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Nota: Un correo electrónico será enviado a usted con la información adecuada sobre su cuenta. Este correo electrónico será el que usted haya escogido al configurar la cuenta por primera vez.