



March 12, 2020

As a valued customer, we are writing to share an important update.

There is growing concern about the novel coronavirus (COVID-19) around the world, in the U.S. and even in our served market area. Here at Variety FoodServices, we have taken steps to protect our workforce, our customers, and our communities to ensure that we can continue to operate safely and efficiently. We would like to update you on what we are doing.

First, please know that Variety FoodService's facilities are well-prepared for this situation. We have controlled and monitored access to our facilities and we are monitoring a rigorous supply chain control program.

Second, we have internal policies set for proper hygiene and food safety protocols which include keeping all employees off site until cleared from a medical facility with proper documentation. The same precautions put in place for our seasonal flu awareness and prevention programs are applicable to protect against COVID-19.

Last, we will continue to monitor the information released by the CDC, the Michigan Department of Health, and other organizations and will update our actions to applicable situations.

Our focus is on food, people, and relationships. Our facilities, technology, and high standards for food safety enable us to continue to support our customers. At this time, we are experiencing no disruption in our supply chain. We will continue to draw upon a variety of resources such as the Centers for Disease Control and Prevention (CDC) and the World Health Organization (WHO) to make informed, fact-based decisions, and will update you of any changes within Variety FoodServices. Please see attached for more details on our company policies.

Thank you for your partnership and support.